# Oxford Patient Safety Collaborative Safety Culture Fund Application Form

NHS staff with good ideas for small projects may sometimes struggle to find funds to support their work.

As part of a national drive to improve safety culture, Oxford PSC are offering funds of up to £500 per project to support staff to implement ideas that can help enhance teamwork, help create a culture of psychological safety or learn from when things go well.

For example, this might include

* Safety Huddles
* Learning from Excellence projects
* Theatre Cap Challenge
* Improving handovers
* Kitchen Table discussions

Funds can be used in any way that supports the projects – including printing and design costs, buying equipment and supporting events. Applications are welcomed from all NHS settings/staff grades working in the Thames Valley and Milton Keynes area. To apply, please return this completed form by end of   
18 November 2018 to [patientsafety@oxfordahsn.org](mailto:patientsafety@oxfordahsn.org) . Applications will be reviewed by a panel including the PSC team and a nominated Patient Representative who will feedback to applicants by the 30 November.

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| **Applicant (lead contact) details** | | |
| Name of Applicant | |  |
| Job Title | |  |
| Contact Details | Email |  |
| Phone |  |
| Organisation | |  |
| **Project Details** | | |
| Title | |  |
| Aim  *(50 words max)* | | *The aim of your project may include:*   * *What you want to achieve* * *Timescales* * *A target measurement to show impact* |
| Approach  *(250 words max)* | | *The approach to your project may cover:*   * *Background* * *Drivers for change* * *Change ideas* * *Timeframes* * *Stakeholder groups* * *Staff and patient involvement and engagement* * *Barriers / challenges* * *Successes to date* |
| Measurement  *(50 words max)* | | *Describe how you have / will measure improvement and impact* |
| Patient Safety and Safety Culture  *(100 words max)* | | *Describe how the project might benefit patient safety and safety culture – the “so what”* |
| Where did you hear about this fund? | |  |
| Budget | | *Break down how you will spend the funding should you be awarded; for example:*   * *Equipment* * *Cost for printing materials* * *Venue hire*   **Total bid value:** £XXX.XX ( up to £500)  **Breakdown of spend:**   |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | | **Total:** | £XXX.XX | |